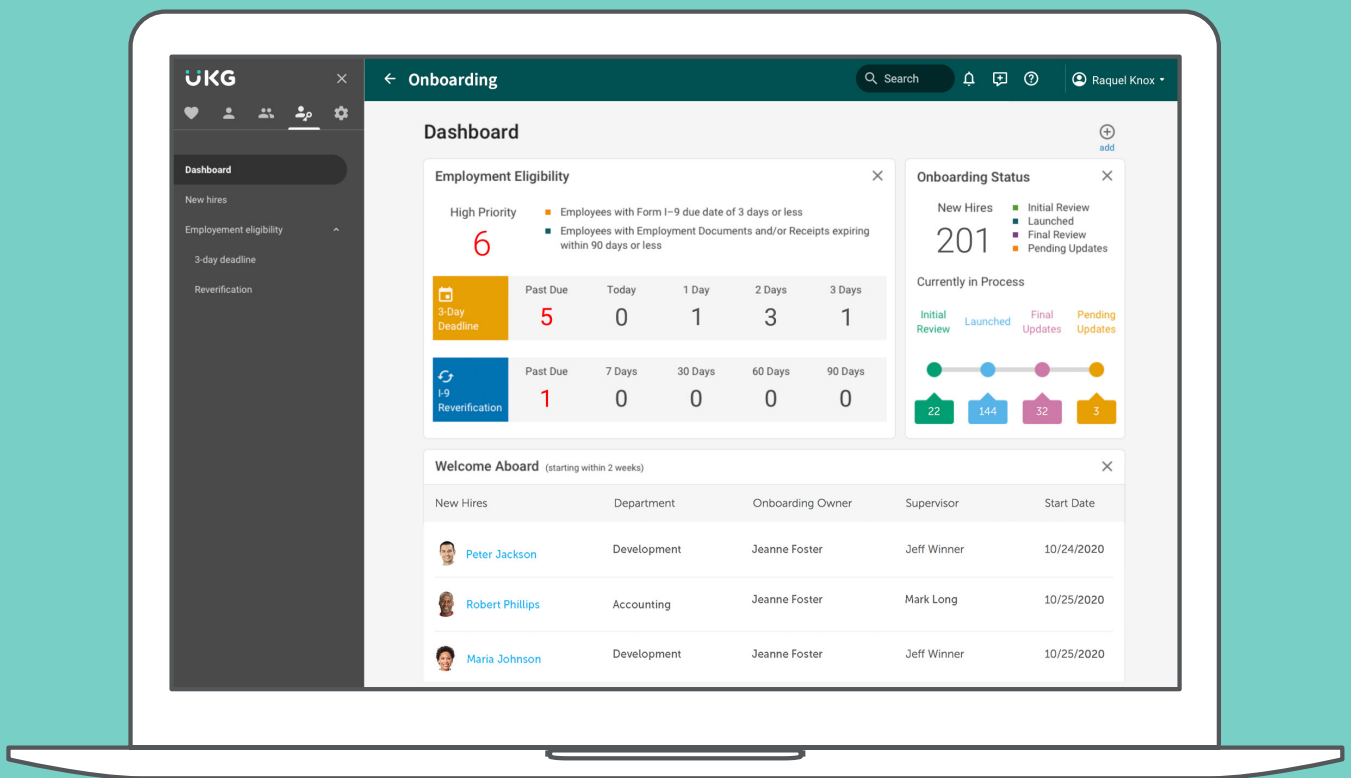


# Onboarding

Ensure new hires feel comfortable and productive, with an **elevated onboarding experience**.

The onboarding experience can have a significant impact on an employee’s future at their new organization. UKG Pro™ Onboarding delivers unique, collaborative technologies that help your new hires connect to your company in a way that is both personal and impactful. Start building successful relationships, increasing employee engagement, and improving business performance before day one with Pro Onboarding.



### Focus on People

Pro Onboarding delivers an engaging, productive, and person-centered experience for new hires that focuses on people over process, so you can help your people unlock their potential and become more productive, faster.



### Provide Personal Welcome

When a person joins your organization, they’re greeted by Pro’s sleek new hire dashboard, which displays all the tasks, information, and tools a new employee needs. You can personalize a welcome message, add dynamic content, and more.



### Foster Lasting Connections

With Pro Onboarding, you can help new hires feel an immediate sense of connection to your organization from their very first day and foster productive, lasting relationships.

# Key benefits

## For Managers

Leverage Pro's sleek and convenient dashboard to view new hires and evaluate the onboarding process.

Assign a mentor to help guide and coach new employees through their careers.

Personalize new hire welcome dashboards with dynamic content and visual timelines.

Create and schedule custom notifications to help your people stay on track.

Craft impactful emails and easily assign recipients through user merge tags.

Receive email alerts as new hires complete their tasks.

Ensure people's employment eligibility remains current and in compliance.

## For Employees

Instantly view and collaborate with new colleagues.

Electronically complete, review, and sign tax forms and policy documents within Pro.

Establish a personal goal to accomplish during the first few weeks of employment.

Complete onboarding tasks from anywhere via their preferred device, such as a smartphone or tablet.

## Offer The Tools Needed To Build Successful Relationships

- Personalize a simple and meaningful welcome message for new employees, reminding new hires why they were selected for the position and helping them feel welcomed and part of the team
- Add dynamic content, such as videos, to provide more info about the company in a fun and easy-to-view format
- Remove barriers to onboarding with the ability to review essential documentation online for remote workers, or to comply with specific policies
- Enable new hires to interact and connect with their teams before their first day
- View real-time embedded analytics and reporting for in-depth insight into workforce processes

